

**DETAILS OF ROLLOVERS FROM 2012-13 TO 2013-14**

Budget rollover rules are governed by the budget and policy framework rules, as follows:

“Rollover of unspent budget provision from the previous financial year to the current year will only be permitted in exceptional cases (excluding employees). A list of rollovers will be completed and reported for approval to the Finance (and Staffing) Portfolio Holder by 31 July each year. Rollovers may then only be used with the approval of the Section 151 Officer, approval being on an individual basis during the year, when the director/cost centre manager can demonstrate that the current year’s budget is fully spent/ committed and that there are no other sources of funding, including virement. Rollovers are for specific items and cannot be vired.”

The following items in the 2012-13 budget will be underspent at the end of the 2012-13 financial year, but the expenditure will now fall within 2013-14. If approved by the Finance and Staffing Portfolio Holder, the relevant estimate provisions will be rolled forward into 2013-14 ONLY IF or WHEN the S151 Officer is satisfied that the relevant 2013-14 budget has been fully committed. Each of these rollovers will have been approved by the relevant Director and Portfolio Holder before being presented to the Finance and Staffing Portfolio Holder.

**GENERAL FUND REVENUE BUDGETS**

**1. Staffing & Central Overhead Accounts (Cllr D Whiteman-Downes):  
Contact Centre, £26,000**

To contribute to increasing capacity within the customer contact service.

**2. Staffing & Central Overhead Accounts (Cllr D Whiteman-Downes):  
Waterbeach Depot, £64,390**

Depot relocation:

- Removals £5,500
- Rent £28,210
- Rates £18,700
- Water rates £2,000
- Equipment purchases £1,590
- Legal costs £5,570
- One-off telecom charges £2,370
- Other costs £450

Total £64,390

**3. Finance & Staffing Portfolio (Cllr S Edwards):  
Benefits Holding Account, £57,770**

- (a) The benefits caseload is expected to continue to increase due to the economic climate and the anticipated growth within the district.
- (b) This is recognised by the Department for Work and Pensions, which has allocated additional benefits administration grants for 2010-11 to 2013-14.

- (c) In 2010/11 to 2012/13, as well as using the grant within the Benefits Holding Account, amounts have been vired to the benefits staffing (T) account and used on revenues and benefits projects (£50,300 in 2012/13).
- (d) The grant for 2013/14 of £23,880 is a significant reduction from the 2012/13 level of £50,110; it is therefore requested that the balance of £57,770 in 2012-13 is rolled over to 2013-14 to help implement the Localised Council Tax Support Scheme, together with other self-service and efficiency projects.

**4. Environmental Services Portfolio (Cllr M Martin):**

**Awarded Watercourses, £11,750**

Construction of flood bank to protect the village area of Fen Drayton. Unable to spend the allocation in the current year due to delays with the planning application and works not now expected to commence until 2013/14 financial year.

**5. Planning & Economic Development Portfolio (Cllr N Wright):**

**Conservation, £8,340**

Specific works to closed churchyards delayed due to slow progress from structural engineer and need to receive faculty approval.

**6. Planning & Economic Development Portfolio (Cllr N Wright):**

**Economic Development, £25,000**

Improved Digital Infrastructure – Support for ultra-fast broadband project in accordance with agreed programme now to be implemented in 2013-14.

**7. Planning & Economic Development Portfolio (Cllr N Wright):**

**Transport Initiatives, £4,830**

Community Transport – To align with County Council timescales for CFT work and used for the promotion of a new DRT service.

**8. Planning Policy & Localism Portfolio (Cllr P Corney):**

**Community Development, £2,000**

Community Development Projects – Support for the Youth Council, training and launch, slight delay in work programme from end 2012-13 to early 2013-14.

**9. Staffing & Central Overhead Accounts (Cllr D Whiteman-Downes):**

**Democratic Representation, £7,300**

Members ICT provision – To support requirements to ensure Members can transit to paperless environment for 2013/14.

**10. Environmental Services Portfolio (Cllr M Martin):**

**Environmental Health Staffing, £8,800**

Delay in the delivery & calibration of noise monitoring equipment.

**11. Planning & Economic Development Portfolio (Cllr N Wright):**

**Economic Development, £4,510**

Cambridge Plus Marketing underway but not fully complete, expected completion date July 2013.

**12. Planning Policy & Localism Portfolio (Cllr P Corney):**

**Growth Agenda, £20,000**

To support on-going work, particularly on Northstowe, Cambridge East and NIAB2.

**13. Planning Policy & Localism Portfolio (Cllr P Corney):**

**Planning Policy, £15,000**

Cambridge Sub-Regional Model and Issues & Options Consultation work now timetabled for 2013-14.

**14. Planning Policy & Localism Portfolio (Cllr P Corney):**

**Sports Development, £4,500**

The procurement of a bespoke GP Referral Management System has been rephased into 2013-14.

***Total General Fund revenue budget rollovers from 2012-13 to 2013-14, £260,190.***

**CAPITAL PROGRAMME**

**15. Housing Portfolio (Housing Revenue Account) (Cllr M Howell):**

**Sheltered Housing Improvements, £0**

The provision of hub offices for the revised sheltered service has been rephased into 2013/14. Planning permission has not as yet been granted for change of use on proposed properties and for the next few months officer time is likely to be prioritised on the County-wide tender for support services for older people. This amounted to £120,000 and was agreed at February's meeting. However, the opportunity arose to bring forward other Housing Portfolio Capital Expenditure into 202-13 and thus this roll-over is not now required. The Sheltered Housing project will be funded in 2013-14 from other HRA Capital Improvement Budgets.

**16. Corporate & Customer Services Portfolio (Cllr D Whiteman-Downes):**

**ICT Development - £151,000**

- (a) PC Refresh / Server upgrades / Exchange server. £15,000.  
Project rephasing due to extended delay with VDi programme and support for shared service requirements.
- (b) Network Security. £10,000.  
Changes and delay to the Gov Connect CoCo programme and support for shared service requirements.
- (c) GIS Programme. £45,000.  
Replacement GIS system and renew aerial photography.
- (d) Systems Integration. £20,000.  
Project rephasing and required upgrade to Archive Manager and Information@Work.
- (e) Replacement website. £50,000.  
Project rephasing – need to develop new intranet (InSite), mobile web version and the 'digital by default' agenda.
- (f) eForms. £16,000.  
Project rephasing – need to develop eForms for the new customer contact environment and self serve requirements.

Total. £151,000

**17. Planning & Economic Development Portfolio (Cllr N Wright):**

**Heritage Responsibilities - £30,000**

The budget was created to fund repairs to closed churchyards which the Council is responsible for, particularly Willingham churchyard wall and Horseheath churchyard path. The budget is likely to be spent over 2012/13 and 2013/14 but the split is uncertain. This rollover is requested to cover the maximum need to carry over funds to next year.

**18. Corporate & Customer Services Portfolio (Cllr D Whiteman-Downes):**

**ICT Development - £47,700**

- (a) Systems Integration / Service Desk upgrade. £30,000.  
Service restructure and notification of cessation of existing product means a tender process will need to be undertaken.
- (b) Severs / Networking / TS Cluster. £17,700.  
To support the network refresh and additional development of affordable Homes mobile working.

**19. Housing Portfolio (Housing General Fund) (Cllr M Howell):**

**Improvement Grants, £11,130**

The programme was fully committed but contractors were unable to complete all the work by year end.

***Total Capital Programme budget rollovers from 2012-13 to 2013-14, £239,830.***

**Grand Total budget rollovers from 2012-13 to 2013-14, £500,020.**